



## Notice of Vacancy in Assignment(s)

*Post this notice on the bulletin board in your station or unit for the full time of posting as shown below. Remove on the date and at the time shown below, retain in your office for as necessary.*

**Note to Employee:** Use Form 1717, *Bid for Preferred Assignment*, to bid for the assignment(s) described below. Your bid(s) must have been received in the Personnel Office no later than the date and time shown below. Under no circumstances will your bid(s) be accepted after the date and time specified. Complete a separate Form 1717 for each position desired and number them in order of preference.

Date and Time Posted

Date and Time Withdrawn

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