

\*\*\*\*\*POST ON ALL BULLETIN BOARDS\*\*\*\*\*

February 16, 2022

MEMORANDUM FOR: ALL EMPLOYEES  
SUBJECT: PERSONNEL CHANGE ORDER 2022-07

**CLERK CRAFT:**

POSTING NO: 264218 Clerk OPENING DATE: 11/10/2021 CLOSING DATE: 11/19/2021  
JOB ID: 72573821 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC: 43 EG:1=Full Time  
ASSOC  
Vacant 00026502 BALLANTYNE CARRIER STATION BALLANTYNE Clerks -  
NonHQ

JOB SLOT COMMENTS: PAA Distribution, window and other duties as assigned.

QUALIFICATIONS: 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0500-1330-30L-Su-ThS

**All schedules display 'service days' according to USPS policy.**

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
05:00	13:30	030	OFF	OFF	OFF	05:00	13:30	030	05:00	13:30	030	05:00	13:30	030	OFF	OFF	OFF	05:00	13:30	030

POSTING COMMENTS:

PENDING QUALIFICATION: PARKS, T

EMP ID: 2256

EFFECTIVE:

SEN DATE: 07/31/2021

RANK: 005

*Barbara J. Brown*

Workforce Planning Specialist Sr.