

*****POST ON ALL BULLETIN BOARDS*****

March 31, 2021

MEMORANDUM FOR: ALL EMPLOYEES

SUBJECT: PERSONNEL CHANGE ORDER 2021-10

CLERK CRAFT:

<u>Effective Saturday, April 3, 2021</u>, Kirk Johnson, SSDA, Ballantyne Station will observe a change in schedule to 0800-1630. Days off will remain the same.

MAIL HANDLER CRAFT:

Position 71882520 on current Posting 247467 that opens 3/31/2021 – closes 4/9/2021 will not be awarded due to conflicting Tour and Schedule and will posted at a later date.

Barbara J. Brown

HR Generalist (Principal)