

*****POST ON ALL BULLETIN BOARDS*****

February 12, 2020

MEMORANDUM FOR: ALL EMPLOYEES

SUBJECT: PERSONNEL CHANGE ORDER 2020-05

CLERK CRAFT:

Due to an Administrative error, the following awards will be effective **Saturday, February 15, 2020:**

- Corinthians Watt – **Job ID 71054141** Work Schedule: 0730-1600-30L-SaFrS PAA: Automation letters and other duties assigned
- Sherene Graham – **Job ID 70308157** Work Schedule: 2050-0500-30L-SaSuS PAA: Automation letters and other duties assigned

The FTR Clerk will observe the following Change in Schedule effective **Saturday, February 15, 2020:**

FINANCE	OFFICE	LAST	FIRST	JOB ID	JOB TITLE	Current Schedule	New Schedule
361413	CLT-STEELE CREEK STA	PETERSON	KYLE	95266033	SALES AND SERVICES ASSOCIATE	07:15-15:45-30L Sat; 08:15-17:15-60L Mon, Tues, Wed, Fri.	07:15-15:45-30L Sat; 08:30-17:30-60L Mon, Tue, Wed, Fri.

MAIL HANDLER CRAFT:

Due to an Administrative error the following **CORRETIONS** will be made to current Awards **Posting 215382** that were effective **Saturday, February 1, 2020:**

- **Atoya Brannon** will not be awarded **Job ID 72282661** on Saturday, February 1, 2020 and will remain in their current position and **Tania Felder** will be placed in **Job ID 72282661** on **Saturday, February 15, 2020.**
- **Destiney Kimbrough** will not be awarded **Job ID 72283671** on Saturday, February 1, 2020 and will remain in their current position and **Nejala Morris** will be placed in **Job ID 72283671** on **Saturday, February 15, 2020.**

Barbara J. Brown
HR Generalist (Principal)