



*****POST ON ALL BULLETIN BOARDS*****

October 2, 2019

MEMORANDUM FOR: ALL EMPLOYEES

SUBJECT: PERSONNEL CHANGE ORDER 2019-35

CLERK CRAFT:

Effective Saturday, October 5, 2019, the following clerks will observe a change in schedule as below. Their days off will remain the same.

| Station | Employee | Position # | Description | Current Schedule | New Schedule |
|--------------------|-----------------|------------|---------------------------------|------------------|---------------|
| CLT-W T HARRIS STA | Paulette Brooks | 95403389 | LEAD SALES & SERVICES ASSOCIATE | 0745-1645-60L | 0845-1745-60L |
| CLT-W T HARRIS STA | James Tilley | 95271333 | SALES AND SERVICES ASSOCIATE | 0730-1630-60L | 0830-1730-60L |
| CLT-BALLANTYNE STA | Gloria Garvin | 95379067 | MAIL PROCESSING CLERK | 0330-1200-30L | 0430-1300-30L |

CARRIER CRAFT:

Position **70672244**, City Carrier, Minuet Station was incorrectly posted and awarded to K Beshay effective 9/14/19. This employee will be returned to their route and 70672244 will be re-posted on a future posting.

Barbara J. Brown
HR Generalist (Principal)