

R0206
BC361392 Charlotte(NC) Bid Clu
BNM5K0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 08/22/2017 11:27:05
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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

Posting No: 155873 Clerk

Opening Date : 08/23/2017 Closing Date : 09/01/2017

JOB ID: 71819331 0203-0013 HR CLERK - SAFETY P7 06 TOUR II LDC:63 EG:1=Full Time
Bidding Newly 21081155 HUMAN RESOURCES SUPPORT CHARLOTTE Clerks -
Established NonHQ

JOB SLOT COMMENTS: This position will be assigned to the Safety Department within the Human Resources Office.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0900-1800-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	09:00	18:00	060	09:00	18:00	060	09:00	18:00	060	09:00	18:00	060	09:00	18:00	060

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

JOB ID: 71819412 0203-0014 HR CLERK - LABOR P7 06 TOUR II LDC:61 EG:1=Full Time
RELATIONS
Bidding Newly 21081155 HUMAN RESOURCES SUPPORT CHARLOTTE Clerks -
Established NonHQ

JOB SLOT COMMENTS: This position will be assigned to the Labor Relations Department within the Human Resources Office.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0800-1700-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	08:00	17:00	060	08:00	17:00	060	08:00	17:00	060	08:00	17:00	060	08:00	17:00	060

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

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JOB ID: 71819531 0203-0015 HR CLERK - LOCAL SVC COMP P7 06 TOUR II LDC:62 EG:1=Full Time
MGMT

Bidding Newly 21081155 HUMAN RESOURCES SUPPORT CHARLOTTE Clerks -
Established NonHQ

JOB SLOT COMMENTS: This position will be assigned to the Local Services Department within
the Human Resources Office.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0800-1700-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
OFF	OFF	OFF	OFF	OFF	OFF	08:00	17:00	060	08:00	17:00	060	08:00	17:00
						060						060	

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

JOB ID: 71819532 0203-0016 HR CLERK - HEALTH & P7 06 TOUR II LDC:62 EG:1=Full Time
RESOURCE MGMT

Bidding Newly 21081155 HUMAN RESOURCES SUPPORT CHARLOTTE Clerks -
Established NonHQ

JOB SLOT COMMENTS: This position will be assigned to the Health & Resource Management
Department within the Human Resources Office.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0900-1800-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
OFF	OFF	OFF	OFF	OFF	OFF	09:00	18:00	060	09:00	18:00	060	09:00	18:00
						060						060	

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

JOB ID: 95131902 2345-32XX MAILING REQUIREMENTS CLK KP0017 P7 07 LDC:79 EG:1=Full Time
Bidding Vacant 01014309 MAIL CLASSIFICATION SRVCS CHARLOTTE Clerks -
NonHQ

JOB SLOT COMMENTS: SR. APPLICANT MAY BE REQUIRED TO ADDRESS THE PROFICIENCY
REQUIREMENTS IN WRITING.
PL/075
CMS Job Slot ID: 2228586

QUALIFICATIONS : 425 BUSINESS MAIL ENTRY PREREQ (V1.2)
427 BUSINESS MAIL ACADEMY EXAM
718 BASIC COMPUTER SKILLS

SECTION:

WORK SCHEDULE: 0800-1700-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
OFF	OFF	OFF	OFF	OFF	OFF	08:00	17:00	060	08:00	17:00	060	08:00	17:00
						060						060	

POSTING COMMENTS :

VACATED BY : Shirley Faulkner EMP ID: 4619 ON DATE: 07/21/2017

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JOB ID: 95184730 2320-28XX BULK MAIL TECH KP0015 P7 07 LDC:79 EG:1=Full Time
Bidding Vacant 01014347 BULK MAIL ACCEPTANCE SRVCS MID CAROLINA
UNIT Clerks -
NonHQ

JOB SLOT COMMENTS: Applicants must pass mail classification tng (video, 2 hr self study
crse, CBT 425 & Test 714). Will have to attend Norman OK for 2 wks tng
and must pass. Other duties as assigned.
CMS Job Slot ID: 4419768

QUALIFICATIONS : 425 BUSINESS MAIL ENTRY PREREQ (V1.2)
427 BUSINESS MAIL ACADEMY EXAM

SECTION:

WORK SCHEDULE: 0900-1730-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030

POSTING COMMENTS :

VACATED BY : Rebecca Cloninger EMP ID: 7937 ON DATE: 07/21/2017

JOB ID: 71359883 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:43 EG:1=Full Time
ASSOC
Bidding Vacant 20026779 NORTH TRYON CARRIER STATION NORTH TRYON Clerks -
NonHQ

JOB SLOT COMMENTS: PAA- Window. Distriubtion and other duties as assigned. Domiciled at
North Tryon Station.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0600-1430-30L-Su-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : Dana Staley EMP ID: 2651 ON DATE: 08/18/2017

JOB ID: 95094283 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 LDC:43 EG:1=Full Time
Bidding Vacant 00026492 INDEPENDENCE CARRIER INDEPENDENC
STATION E ANNEX Clerks -
NonHQ

JOB SLOT COMMENTS: OTHER DUTIES AS ASSIGNED
CONVERTED FROM OCC CODE 231504XX PER APWU MOU 5/9/02
PL/011
CMS Job Slot ID: 4378181

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0730-1630-60L-Su-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:30	16:30	060	OFF	OFF	OFF	07:30	16:30	060	07:30	16:30	060	07:30	16:30	060	07:30	16:30	060	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Raymond Helms EMP ID: 9659 ON DATE: 07/31/2017

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JOB ID: 71584728 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOC

Bidding Vacant 00026502 BALLANTYNE CARRIER STATION BALLANTYNE Clerks -
NonHQ

JOB SLOT COMMENTS: PAA: Window, Distribution and other duties.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0800-1700-60L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	17:00	060	OFF	OFF	OFF	OFF	OFF	OFF	08:00	17:00	060	08:00	17:00	060	08:00	17:00	060	08:00	17:00	060

POSTING COMMENTS :

VACATED BY : Donna Roth EMP ID: 3482 ON DATE: 07/31/2017

JOB ID: 71157299 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:43 EG:1=Full Time

Bidding Vacant 00026498 STEELE CREEK CARRIER STATION STEELE CREEK Clerks -
NonHQ

JOB SLOT COMMENTS: PAA: Manual distribution and other duties as assigned.#

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QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0400-1300-60L-Su-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
04:00	13:00	060	OFF	OFF	OFF	04:00	13:00	060	OFF	OFF	OFF	04:00	13:00	060	04:00	13:00	060	04:00	13:00	060

POSTING COMMENTS :

VACATED BY : Christopher Griffin EMP ID: 1430 ON DATE: 07/21/2017

JOB ID: 71226365 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOC

Bidding Vacant 20952176 YORKMONT CARRIER STATION AIRPORT Clerks -
NonHQ

JOB SLOT COMMENTS: Window Services and other duties as assigned. Relief & Pool Assignment
- Hours and Days Off may vary in accordance with Relief & Pool
Assignment agreement, will cover absences and vacancies in any
retail/delivery unit in Charlotte City. Domiciled at Yorkmont Station.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0815-1715-60L-Su-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:15	17:15	060	OFF	OFF	OFF	08:15	17:15	060	OFF	OFF	OFF	08:15	17:15	060	08:15	17:15	060	08:15	17:15	060

POSTING COMMENTS :

VACATED BY : Bobby Minor EMP ID: 2923 ON DATE: 08/04/2017

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JOB ID: 70315842 2330-42XX RAMP CLK AMF KP0015 P7 08 TOUR I LDC:17 EG:1=Full Time
Bidding Vacant 01009592 L&DC BLDG CLERK TOUR 1 MID CAROLINA Clerks -
NonHQ

JOB SLOT COMMENTS: PAA: RAMP CLERK DUTIES AND OTHER DUTIES AS ASSIGNED. THIS POSITION
REPLACES POSITION 95265985 WHICH WAS REVERTED IN ERROR.

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE

SECTION:

WORK SCHEDULE: 2300-0730-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	23:00	07:30	030	23:00	07:30	030	23:00	07:30	030	23:00	07:30	030	23:00	07:30	030

POSTING COMMENTS :

VACATED BY : James Thomas

EMP ID: 8189

ON DATE: 05/04/2017
