

*****POST ON ALL BULLETIN BOARDS*****

October 11, 2016

MEMORANDUM FOR: ALL EMPLOYEES

SUBJECT: **PERSONNEL CHANGE ORDER 2016-40**

CLERK CRAFT:

Job ID 71167454, Posting 131961, SALES & SERVICES/DISTRIBUTION ASSOC, P7-06 Mint Hill Carrier Station. Qualifications: 421 Sales & Services (v3.9), Mint Hill zones 27A and 27B. PAA: Distribution and other duties as assigned. Work schedule 0500-1330-30L-SuThS is awarded to **Portia Smith PENDING QUALIFICATION.**

Job ID 71546909, Posting 126459, SALES & SERVICES/DISTRIBUTION ASSOC, P7-06 Independence Carrier Station. Qualifications: 421 Sales & Services (v3.9). PAA: Window and other duties as assigned; domiciled at Randolph Finance. Work schedule 0830-1730-60L-SaSuS is awarded to **Olivia Williams, effective Saturday, October 15, 2016.**

Norman Rockett is no longer pending qualification on **Job ID 95353631, Posting 133885**, MAIL PROCESSING CLERK, P7-06, L&DC Bldg. Clerk Tour 1, Qualifications: 718 Basic Computer Skills. PAA: Mid-Carolinas P&DC, Mail Processing Clerk/Priority General Clerk relief duties and other duties as assigned. Some computer knowledge required. Work Schedule: 2230-0700-30L-SaFrS. **Job ID 95353631, Posting 133885**, MAIL PROCESSING CLERK, P7-06, L&DC Bldg. Clerk Tour 1, Qualifications: 718 Basic Computer Skills. PAA: Mid-Carolinas P&DC, Mail Processing Clerk/Priority General Clerk relief duties and other duties as assigned. Some computer knowledge required. Work Schedule: 2230-0700-30L-SaFrS is awarded to **Candace Stevenson effective Saturday, October 15, 2016.**

Job ID 95384094, Posting 135671, the PAA should read Manual Priority and other duties as assigned.

CARRIER CRAFT:

Job ID 71558363 will be reposted. Due to Alvin Cooper, Carrier Technician, Independence Station, being in a higher level position for more than 120 days, he will become an Unassigned Regular **effective Saturday, October 15, 2016.**

Job ID 95257986 will be reposted. Due to Michael Mobley, City Carrier, Idlewild Station, being in a higher level position for more than 120 days, he will become an Unassigned Regular **effective Saturday, October 15, 2016.**



Barbara J. Brown
HR Generalist (Principal)